



# Welcome to your Consumer Direct Care Network Tennessee's (CDTN) Consumer Direction Member Binder for Employment and Community First CHOICES

At CDTN, one of our goals is to ensure you have all you need to be a successful employer. We've created this Member Binder as a tool to help you understand:

- The Consumer Direction (CD) program.
- Your role in the program.
- The roles of your Support Coordinator, and CDTN's Support Broker and Customer Service Staff.

Sometimes your employee may need to see the payroll schedule or CareAttend/EVV Quick Guide. Or you may need to reference the Consumer Direction Handbook or need to know who to call in a specific situation. All that and more is included in this binder! Feel free to add to it any new information you may receive from CDTN.

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### **Cover Sheet**

#### **"Who To Call?" Sheet**

#### **Consumer Direction Member Training**

Member Training PowerPoint

- Roles of CDTN and the MCO
- Worker Responsibilities
- Medicaid Fraud, Waste and Abuse Identification and Reporting
- Reportable Event Training
- CareAttend and EVV compliance Training
- DirectMyCare Training

### **EOR Forms**

- Consumer Direction Hourly Rates
- Service Agreement for Employee Pay
- Rate Changes

### **Consumer Direction Handbook Daily Notes**

Daily Communication and Activity Logs

### **Employer Posters Tab**

OSHA Employer Poster

Worker Info Packet (back folder)